

National Taiwan Normal University
College of International Studies and Social Sciences
Directives for Library and Laboratory Equipment Reimbursement Applications

Amended and passed by the Administrative Directors Council on May 21, 2019
Last amended and passed by the Administrative Directors Council on April 14, 2021

- Article 1 The following directives (hereinafter referred to as “the Directives”) have been formulated for the coordination and usage of the National Taiwan Normal University library and laboratory equipment fund by the College of International Studies and Social Sciences (hereinafter referred to as “the College”) for the purposes of enhancing teaching and research quality and promoting resource sharing.
- Article 2 Departments and graduate institutes of the College may request books and laboratory instruments under these Directives by submitting an application describing how such equipment can aid teaching and research projects. Priority shall be given to applications for resources that can be shared among multiple departments and graduate institutes.
- Article 3 In principle, the subsidy awarded to a single procurement project may not exceed 50% of the total annual budget. Actual subsidy amounts shall be determined by a review meeting.
- Article 4 Departments and graduate institutes that wish to apply shall fill out the College’s Library and Laboratory Equipment Application Form.
- Article 5 Matters related to the procurement, management, maintenance, and use of books and laboratory instruments shall be subject to the applicable regulations of the University.
- Article 6 Departments and graduate institutes that are awarded a subsidy under these Directives shall formulate a set of guidelines for shared resource usage to allow other departments and graduate institutes of the College to use the procured books and laboratory instruments.
- Article 7 These Directives shall be implemented following discussion and passage by the College’s Administrative Directors Council.