

National Taiwan Normal University Charter for Establishing the College of International Studies and Social Sciences Faculty Evaluation Committees

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Article 1 The College of International Studies and Social Sciences (“the College”) Faculty Evaluation Committee (“the Committee”) have been formulated under the *Regulations for Establishing National Taiwan Normal University (NTNU) University Charter and Faculty Evaluation Committee*.

Article 2 This Committee consists of the dean of this College and one representative from each department and institute. The dean of this College shall serve as the ex-officio member and convener and shall holds at least one meeting every semester. Extraordinary meetings may be held as necessary. Committee members shall attend the meeting in person. When committee members are unable to attend meetings, their departments/institutes shall find a substitute attendee. Should review matters be individual issues involving an attending committee member, their spouses, blood relatives within the third degree of kinship, relatives by marriage, thesis/dissertation advisors, or related stakeholders, any such committee member shall voluntarily withdraw from the review. For those who do not voluntarily withdraw, the chairman may ask them to withdraw by resolution of the meeting so as to maintain the objectivity of this Committee.

Article 3 The faculty evaluation committee members of this Committee are selected from full-time faculty members of this College during department and institute meetings with the following qualifications:

1. Be a professor and have published the following: (1) one article in academic journals such as the SCI, SSCI, TSSCI, EI, A&HCI, and THCI Core within the past three years; (2) two special book paper(s)/journal article(s) that have undergone double-sided anonymous reviews within the past three years; or (3) one academic book that has passed an anonymous review within the past three years.
2. Have not been on temporary transfers, leave without pay, studying

abroad, giving lectures abroad, or extended sick leave during their terms in office.

Article 4 This Committee reviews the following matters:

1. The initial hiring, **renewal**, appointment, appointment duration, **re-employment, suspension, dismissal, non-renewal, evaluation, long-term employment, and dismissal**, and **voluntary or forced retirement** of the full-time faculty members as well as faculty members extending their services, professors emeritus, and faculty members jointly hired by NTNU and Academia Sinica (or other educational institutions) of all the departments and institutes.
2. The initial hiring, **renewal**, appointment, appointment duration, **re-employment, suspension, dismissal, and non-renewal** of the part-time faculty members of the departments and institutes.
3. The promotions of full-time faculty members of all the departments and institutes.
4. Related regulations submitted by department and institute faculty evaluation committees for future reference.
5. Urgent matters submitted by deans.

Article 5 Over two-thirds of the members shall be present before a meeting of this Committee is quorate. In respect to cases to be reviewed, they shall be fully discussed by the members present and then subject to an anonymous vote. Except for promotion applications, which are handled in accordance with the rules stipulated in Article 13 of the NTNU Faculty Evaluation Regulations, all other matters are approved provided over two-thirds of the attending committee members' consent. Regarding the reviews of publications submitted by faculty members applying for promotions, this Committee may reject such applications with specific reasons on a professional academic basis and provided over two-thirds of the attending committee members' consent. Otherwise, this Committee shall respect the judgment of the reviewers. If the committee consists of non-related professionals, it shall not make decisions on applicants' professional academics through majority votes excepting matters such as the number of applications approved, years of service, and teaching achievements.

Article 6 This Committee must provide written notice of review results to applicants within 10

days of the relevant resolution, and compile the results into records before sending them to the University Faculty Evaluation Committee. In case of negative resolutions, this Committee shall provide substantive reasons. If the applicant does not agree with the resolutions such as the resolutions of dismissal, suspension, and non-renewal, they shall wait for the University Faculty Evaluation Meeting to pass the negative resolution before appealing to the NTNU Faculty Member Appeal Review Committee. If the review matters must be approved by three-level faculty evaluation committees before they can be passed, this Committee shall provide written notice that the applications will be approved only when they pass the University Faculty Evaluation Meeting.

Article 7 Any matters not covered in this Charter shall be handled in accordance

with the Charter for Establishing NTNU Faculty Evaluation Regulations and related rules.

Article 8 This Charter is announced and implemented once approved by the affairs meetings of this College, passed during the University Faculty Evaluation Meeting, submitted to the for future reference, and reported to and approved by the President. The same principle applies in respect of any amendments.