

**Guidelines for Student Exchange Program Applications**  
**Based on Inter-faculty Student Exchange Agreements**  
**of the School of Letters / Graduate School of Humanities, Osaka University**

## **1. Program Summary**

The Student Exchange Program based on Inter-faculty Student Exchange Agreements of the School of Letters/Divisions of Humanities, Department of Foundational Japanese Studies of Division of Japanese Studies and Division of Arts Studies, Graduate School of Humanities (hereinafter referred to as the “\*Graduate School of Humanities”), is a program whereby a student may freely take classes offered by the aforementioned School/Graduate School, and/or conduct research under the supervision of an advisor at Osaka University. The student would take classes at the School of Letters/Graduate School of Humanities as a Special Auditor, or conduct research as a Special Research Student of Osaka University, while retaining their affiliation to a faculty of their home university.

## **2. Qualifications**

- (1) Applicants must be registered at a faculty/graduate school of a university that has an Inter-faculty Student Exchange Agreement with the School of Letters/\*Graduate School of Humanities, Osaka University during the entire period of their study at Osaka University.
- (2) Applicants must be second year undergraduate students or above at the time of enrollment at Osaka University.
- (3) Applicants must not apply for any other program offered by Osaka University at the same time, such as OUSSEP, Maple, or a Japanese Studies program sponsored by the Japanese Government.
- (4) Applicants must have Japanese language ability of N2 or above on the ‘Japanese Language Proficiency Test’ (JLPT) when they apply.

\* In addition, score must be 40 or higher in each section, with a total score of 120 or more must be achieved of the N2 exam.

## **3. Starting Date and Term of Study**

Starting date of study: April or October

Term of study: one or two Semesters

· Starting in October: From 1 October, 2025, to March 31, 2026, (one semester) or September 30, 2026 (two semesters)

· Starting in April: From 1 April, 2026, to September 30, 2026, (one semester) / to March 31, 2027 (two semesters)

#### 4. Classes to Take at the School of Letters / \*Graduate School of Humanities

##### ① Special Auditors

‘Special Auditors’ must take at least **7 (seven)** classes offered by the School of Letters / \*Graduate School of Humanities per week in order to satisfy the prerequisite for obtaining the residence status of ‘College Student (*Ryugaku*)’.

FYI) Syllabi for courses offered by Osaka University can be found at the following link:

[https://koan.osaka-u.ac.jp/syllabus\\_ex/campus](https://koan.osaka-u.ac.jp/syllabus_ex/campus)

##### ② Special Research Students

‘Special Research Students’ are required to conduct **10 (ten)** or more hours of research per week including auditing classes, in order to obtain the residence status of ‘College Student (*Ryugaku*)’.

#### 5. Required Documents

Required Documents	Cautions
(1) Application Form 1	
(2) Application Form 2	
(3) Recommendation Letter	One recommendation letter in English from the academic advisor at the applicant’s home university with a handwritten signature (A4 size, with the applicant’s information and research topic)
(4) Certificate of University Enrollment	Certificate of university enrollment in English issued by the applicant’s home university During the exchange period at Osaka University, proof of enrollment at your home university is required. Example: For an exchange period from October 1, 2025, to September 30, 2026: Enrollment period: April 2023 to March 2027...◎ April 2022 to March 2026...×
(5) Transcript of Records	Certified academic records in English issued by the applicant’s home university
(6) Copy of the Applicant’s Passport	The page with the photo

(7) Copies of ‘certificates from the Japanese Language Proficiency Test	Copies of the N2 (*Note) or above ‘Certificate: Japanese Language Proficiency’ and ‘Japanese-Language Proficiency Test Certificate of Result and Scores’
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## 6. Application Deadline

- For enrollment on October 1, 2025: April 10, 2025 16:00 (JST)
- For enrollment on April 1, 2026: October 31, 2025 16:00 (JST)

**No applications for the Student Exchange Program will be accepted unless all required application documents are submitted before the application deadline.**

**Please note that applications may not be accepted if any deficiencies are found in the application documents. Applicants must be sure to confirm the sufficiency of their documents with the department in charge of studying abroad at their home universities before submission.**

## 7. Application Procedure

Applicants must submit the required documents to the department in charge of studying abroad at their home universities.

After that, required documents must be submitted via e-mail to the International Affairs Office of the School of Letters / \*Graduate School of Humanities, Osaka University along with the nomination from their home universities.

**E-mail Address:** inter@let.osaka-u.ac.jp

\*Please attach the required documents by e-mail using the format designated by Osaka University.

## 8. Announcement of the Result

Applicants will usually be informed of the result of their application via e-mail at least 3 (three) months prior to the starting date.

## 9. Accommodation

Regarding accommodation, please refer to the following site of the ‘Support Office for International Students and Scholars, Osaka University’:

FYI) Support Office, Osaka University (<https://iss-intl.osaka-u.ac.jp/supportoffice/eng/housing/>)

If a successful applicant prefers staying at a university dormitory, please consult the International Affairs Office upon receiving the result as Osaka University has a very limited number of dormitory rooms on campus.

## **10. Regarding Security Export Control**

At our university, in accordance with the “Foreign Exchange and Foreign Trade Act, we have established “Osaka University Security Export Control Regulations”, under which we conduct strict review of exports of goods and the provision of technologies (including the acceptance of personnel).

Please be aware that if these regulations apply, there may be cases in which admission is not granted even after passing the entrance exam, or where certain restrictions may be placed on students, such as being unable to receive the desired education or conduct research. For further details, please refer to our website.

(Japanese) [https://www.osaka-u.ac.jp/ja/research/secur\\_exp/outline](https://www.osaka-u.ac.jp/ja/research/secur_exp/outline)

(English): [https://www.osaka-u.ac.jp/en/research/secur\\_exp/outline](https://www.osaka-u.ac.jp/en/research/secur_exp/outline)

## **11. Inquiries and Further Information**

International Affairs Office, School of Letters / \*Graduate School of Humanities, Osaka University

Office hours: 10:00 to 17:00 (JST), Monday to Friday

Phone: +81-(0)6-6850-6409

E-mail Address: [inter@let.osaka-u.ac.jp](mailto:inter@let.osaka-u.ac.jp)