

National Taiwan Normal University

Administrative Guidelines for The Madame Pan Chen Fen Scholarship

2014.4.9 Passed at the 25th General Meeting of the College of Social Sciences
Passed at the 2nd General Meeting of the College of International Studies and Social Sciences

- Article 1 Rationale: The Madame Pan Chen Fen Scholarship was established by Professor Shu-Man Pan of the Graduate Institute of Social Work, National Taiwan Normal University (NTNU) in loving memory of the nurturing spirit of her late mother, Mrs. Pan Chen Fen, a lay Buddhist devotee who passed away on January 22, 2014. Through this scholarship, Professor Pan wishes to express her gratitude to her mother and keep her spirit alive, and hopes to encourage students to pursue academic excellence.
- Article 2 Scholarship slots and eligibility: Applicants must be undergraduate or master's students in the College of International Studies and Social Sciences (hereinafter referred to as "the College") in their second year of studies or above. Two scholarship recipients shall be selected from among the applicants, with one slot reserved for a graduate student in the Graduate Institute of Social Work.
- Article 3 Scholarship amount: An annual scholarship award of NT\$15,000 shall be awarded to each recipient.
- Article 4 Application requirements and criteria:
- I. Applicants must not have received another NTNU scholarship in the preceding academic year.
 - II. Applicants must have received an average grade of 80% or higher in the preceding academic year.
 - III. Economically disadvantaged students will be given preference.
- Article 5 Application deadline and process:
- I. Application deadline: Applications must be submitted by the end of October each year. The scholarship shall be awarded by the end of December each year.
 - II. Application process: Applicants shall submit their application together with supporting documents demonstrating their eligibility and their academic transcript for the preceding academic year to their associated department/institute. Each department/institute of the College shall then select one student to be nominated to the College Office for the secondary review.
 - III. Departments and institutes shall stipulate their own regulations governing the selection of scholarship candidates. Applications shall be submitted in accordance with the College's scholarship announcement in the given year.
- Article 6 Review committee and procedures: After the applications for a given year are reviewed by the College's Administrative Meeting, the list of selected recipients for that year shall be sent to the Accounting Office and the Cashier Division for the disbursement of the scholarship.

- Article 7 Custody and use of the scholarship fund:
- I. The NTNU Scholarship Management Committee is charged with custody of the scholarship fund. For the first ten years after the scholarship's establishment, the scholarship reward money shall be disbursed from the accrued interest of the fund, with any shortfall in the annual amount of NT\$30,000 supplemented by donations. After the scholarship's 10th year, the reward money may be disbursed from the principal and accrued interest of the fund.
 - II. The scholarship amount may be adjusted as needed by the General Meeting of the College of International Studies and Social Sciences.

Article 8 These Regulations shall take effect after being passed at the General Meeting of the College of International Studies and Social Sciences, submitted to the NTNU Scholarship Management Committee for verification, and approved by the President. The same applies to all subsequent amendments.